

# OCEAN/VAN HORNE JC REALTY, LLC

## REQUEST FOR REASONABLE ACCOMMODATIONS

You may utilize this form to request that Ocean/Van Horne JC Realty, LLC provide a reasonable accommodation to you, or any member of your household who has a disability, so that you or a member of your household may utilize your residence, or any of the Ocean/Van Horne JC Realty, LLC's facilities, programs or services.

Please refer to the "Reasonable Accommodation Policy" to determine whether you are a "qualified individual with a disability."

If you would like to request a reasonable accommodation on behalf of yourself or a member of your household, please complete this form. You must date and sign your name at the bottom of this form and return the form to Ocean/Van Horne JC Realty, LLC's office. If you need assistance in understanding whether you or a member of your household is a "qualified individual with a disability" or if you need assistance in completing this form, please contact Maria Louro at Ocean/Van Horne JC Realty, LLC's office, **201-868-6300**.

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Date of Request

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Social Security Number

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Name of Applicant/Resident/Participant

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Telephone Number

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Address

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City/State/Zip Code

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1. I am requesting the following reasonable accommodations(s):

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2. I am requesting the reasonable accommodation(s) on behalf of (name):

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3. My reason(s) for requesting this reasonable accommodation:

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A physician, licensed health care professional, professional representing a social service agency, disability agency or clinic may provide verification of your disability.

You may request a physical modification to your current unit or a transfer to a unit that has been previously modified. Ocean/Van Horne JC Realty, LLC will work with you to determine how to fulfill your reasonable accommodation request. Ocean/Van Horne JC Realty, LLC may require documentation to support your reasonable accommodation request(s). Please indicate which option you prefer:

- I wish to have modifications made to my current unit only.
- I would consider moving to a modified unit, but only in my current development.
- I would consider moving to a modified unit, in another development.

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Signature of Applicant/Resident/Participant

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Date